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| Meeting | Staffing Matters & Urgency Committee |
| Date | 26 October 2015 |
| Present | Councillors Fenton (Substitute for Councillor Aspden) and Lisle (Substitute for Councillor Steward) |
| Apologies | Councillors Aspden, Steward and Williams |

41. Election of Chair

Due to the absence of the Chair, Members present were asked to elect a Chair.

Resolved: That Councillor Fenton be elected Chair.

42. Declarations of Interest

At this point in the meeting, Members were asked to declare any personal, prejudicial or disclosable pecuniary interests that they might have had in the business on the agenda. No interests were declared.

43. Minutes

Resolved: That the minutes of the meeting held on 28 September 2015 be deferred to be signed at the next meeting due to the absence of Members who were present at the meeting to confirm their accuracy.

44. Public Participation

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

45. Appointment of Assistant Director (Consultant) in Public Health

Members received a report which asked them to establish an Appointments Committee and to delegate powers to that Committee to conduct the recruitment process, select and appoint an Assistant Director (Consultant) in Public Health, subject to the requirements of the standing orders on appointments and the statutory instrument NHS (Appointment of Consultants) Regulations 1996 as amended (S.I. 1996/701 as amended by S.I. 2002/2469; S.I. 2003/1250; S.I. 2004/696 and S.I. 2004/3365).

- Resolved:
- (i) That the position of the Assistant Director (Consultant) in Public Health be filled on a permanent basis on a Chief Officer Grade 10 £68,197 to £75,766.
 - (ii) That the opportunity be advertised on the CYC Jobs Website, the NHS Jobs Website and in a hard copy journal such as the Health Service Journal as well as promoting the opportunity using social media channels and public health networks.
 - (iii) That an Advisory Appointments Committee, constituted in accordance with NHS Statutory Instruments governing recruitment to consultant level roles in the NHS be established.
 - (iv) That it be agreed the Chair of the Health and Wellbeing Board alongside a representative from the Conservative and Labour groups sits on the Advisory Appointment Committee as nominated by the respective political group.
 - (v) That the Advisory Appointment Committee be authorised to conduct the interviews, select successful candidates and make offers of employment subject to the necessary employment procedures and standing orders.

Reason: To progress the appointment and reduce risks highlighted in the report in relation to this critical role to deliver the Council's statutory responsibilities.

46. Appointments to Committees and Outside Bodies

Members received a report which asked them agree to the change of status of a substitute on the Health and Wellbeing Board.

Resolved: That the following be agreed:

That Sharon Stoltz, the City of York Council's Interim Director of Public Health become a full Board Member on the Health and Wellbeing Board.

Reason: In order to make appropriate appointments to the Council's Committees and Outside Bodies for the current municipal year.

Councillor S Fenton, Chair

[The meeting started at 5.30 pm and finished at 5.40 pm].